Date

Company representative full name

Business name

ABN/CAN

Contact phone

Contact email address

Business address

**Employee Letter of Support for AgSkilled Funded Training**

Dear AgSkilled

It is my pleasure to write a letter in support of our employee/s to undertake funded training under AgSkilled 3.0, delivered by RuralBiz Training (RTO 90782).

Our employee, full name (date of birth) is currently employed as job title, in full time/part time/Casual employment. In their role they describe what the applicant does day to day.

Our business operates in the fibre/grains/livestock/horticulture industry and is based in the Riverina, Central West etc area. Our enterprises include canola/wheat/sheep/cattle. We cover approximately land size and employ number of people.

Our employee is applying for funding for the AQF3 chemical accreditation course. This course is relevant to our employee and their role as it:

* Is a legislative requirement for their job;
* Will aid with the safety of employees in our workplace;
* Is additional training relevant for them to successfully fulfill their current role;
* Will assist them to apply for future roles within our business or other businesses in the industry;
* Keep all that apply and add others that are relevant

As a result of the training being undertaken, our employee and workplace will benefit as we expect the below changes:

* Economical return on investment (ROI) by
  + Improved efficiency on farm
  + Improved productivity on farm
  + Better use of resources
* Increased workforce retention and recruitment within the industry;
* Improved farm safety;
* Greater knowledge and skills that will benefit the industry and local region;
* Keep all that apply and add more that are relevant

Thank you for considering this application. We are great advocates of the AgSkilled 3.0 program and understand the benefits that this training can bring to our employees, the business and the wider Agricultural industry.

Kind regards

Signature of business representative

Full name of business representative

Role/position of business representative / business name